



ST. JOHN VILLA CAMP 2009

Director - Jann Amato

CAMP INFORMATION & GUIDELINES

July 6 – August 14

9:00 am - 3:45 pm daily

Ages 5-12 years

1. Application Form and Fee - A place in SJVA Camp is secured as soon as the completed Application Form and deposit fee of \$25 are received in the Bursar's office.

2. Camp Registration & Extra Fees - No child will be admitted to camp until the following forms have been received:

- * Weekly Registry Form
- * Medical Form (per child)
- * Payment Form along with full payment of fees

Fees:	1 st Camper Early Bird Reg	5 days = \$275 / 3 days = \$200
	Additional Campers	5 days = \$225 / 3 days = \$175
	Early Drop Off & Late Pick-up:	\$10 per hour, per family
	Swim Lessons:	\$20 per lesson
	Day Trips	Announced
	1 st Camper Regular Reg	5 Days = \$300 / 3 Days = \$215
	Additional Campers	5 Days = \$235 / 3 Days = \$180

All payments must be received by the Friday prior to the camp week

3. EACH CAMPER WILL NEED THE FOLLOWING ITEMS ON A DAILY BASIS

- 2 bathing suits
- 1 sweatshirt
- 1 pair of bathing slippers, scuffs or thongs (for pool area)
- 1 pair of sneakers
- 2 towels
- 1 smock or old shirt for Arts and Crafts
- 1 tote or plastic bag to carry all of the above.
- 1 Comb or brush
- LUNCH, including a beverage

4. Daily schedule

- 7:30 am - Early drop off begins for those utilizing this extra service
- 8:45 am. - Campers assemble at the campsite (pool area)
- 9:00 am. - Camp activities begin
- 3:45 pm. - Camp ends
- 4:00 pm - Pick up for all campers except for those in Late Pick-Up program
- 6:00 pm - Close of the Late Pick-up program.

Campers are expected to follow the program of their group during the day's activities.

- 5. Cars are never permitted on the property.** All campers must be dropped off and picked up on Hastings Street. This includes days of inclement weather. On days of heavy rain, the children will be picked up in the Gym. Please come prepared with an umbrella, etc.

Please be on time for drop-off and pick-up of your child(ren)

- 6. Lunch** - Must be brought each day. It should be in a brown bag with the child's name clearly labeled in "**BIG PRINT**". Refrigeration is provided. Water and drinks are available throughout the day. The camp will provide snacks at the end of the day.
- 7. All valuables**, such as radios, Walkman, jewelry, money, etc., are to be left home. *The camp is not responsible for loss of any personal belonging.*
- 8. Trips** off the camp-site are regularly scheduled. These are optional and have an extra fee.
- 9. Individual Swimming Lessons** - During each camp day, 2 swim periods are planned for every camper. Additionally, our trained swim staff also offers individual swimming lessons. There is an additional fee of \$20 per lesson.
- 10. Pre and Post Camp Service** - Campers who are on site beyond regular camp hours (8:45 am – 4:00 pm) must be in the care of Camp Staff through our Pre /Post Camp Service. Campers may be dropped off beginning at 7:30 am and picked up until 6:00 pm There is an additional charge of \$10 per hour per family

11. Payment & Refund Policies

- * All payments are to be made by the Friday **prior to the week** that your child(ren) will attend camp. Please put all payments and required forms in an envelope marked with your child's name and the week he/she is attending camp.:

Mail to: St. John Villa Camp
57 Cleveland Place
Staten Island, NY 10305
or deliver it to the Convent (Building A)

- * There is a \$15.00 service charge for all dishonored checks. Dishonored checks will not be re-deposited and must be replaced by cash or money order only.
- * Refunds will not be given for single day absences or early departure. If a week is missed, a refund may be obtained only upon written request and accompanied by a doctor's note. Settlements in regard to refunds must be done before camp ends.

Please refer all questions regarding payments to the Bursar's office at: 718-447-4150 x 112.

12. The following must be submitted before your child is permitted in camp.

- * Completed Camp Application & Deposit
- * Completed Medical Form (per child)
- * Completed Weekly Registry Form
- * Payment of all fees

*Thank you for choosing St John Villa's Summer Camp for your child(ren),
and for your attention to the above policies.*

Sisters of St. John the Baptist

